

BELMONT SMALL BUSINESS AWARDS APPLICATION FORM

Complete this section and send it with your completed entry to the Belmont Business Enterprise Centre Inc. 7 Fairbrother Street, Belmont WA 6104. Tel: **9479 3777** Fax: **9479 3888** Email: **awards@bbec.asn.au**

CLOSING DATE FOR ENTRIES

Monday 5pm, 13th October 2003

The Belmont Small Business Awards provide recognition and encouragement for the professionalism of small business in our Belmont Region.

By entering the Awards you have the opportunity of gaining publicity for your business as well as increased business opportunities at local, state and national levels.

BUSINESS NAME:

TRADING AS:

ADDRESS:

..... P/CODE:

POSTAL ADDRESS:

..... P/CODE:

PHONE No: FAX No:

EMAIL: WEB:

CONTACT NAME:

POSITION/TITLE:

TYPE OF BUSINESS:

☐ Manufacturing ☐ Trades ☐ Professional Services
☐ Retail / Wholesale ☐ Other (Please specify)

STAFF No's:
(including owners - equivalent to full-time)

How long has your business been operating?

PREFERRED AWARD CATEGORY OF ENTRY

I have complied with the entry requirements, read and understood the Guidelines relating to the Belmont Small Business Awards and I accept the judges' decision as final.

Signature:

Position/Title:

Date:

How did you become aware of the Belmont Small Business Awards?

(please specify)

Nominated by: (if applicable)

Name:

Business:

Address:

Phone: Fax:

BELMONT SMALL BUSINESS AWARDS AWARD CATEGORIES

**TCF RESOURCE CENTRE OF
WESTERN AUSTRALIA**
MOST INNOVATIVE ENTERPRISE



NU-WEST GROUP
BEST NEW BUSINESS AWARD



G & S FURNITURE
QUALITY CUSTOMER SERVICE



BELMONT FORUM
BEST RETAIL BUSINESS



SOUTHERN GAZETTE
COMMUNITY SPIRIT AWARD



**COMMUNICARE FAMILY AND
EMPLOYMENT SERVICES**
BEST STAFF TRAINING AWARD



KEY FACTORS
FASTEST GROWING BUSINESS AWARD



WESTWAYS COLORGRAFIX
BEST MARKETING AWARD



**SMALL BUSINESS
DEVELOPMENT CORPORATION**
YOUNG BUSINESS ACHIEVER AWARD



**DESIGNEDGE - TCF AUSTRALIA
UNCOVERED**
TCF ACHIEVER AWARD



**BELMONT BUSINESS
ENTERPRISE CENTRE**
QUALITY MANAGEMENT AWARD



PERTH AIRPORT
EXPORT AWARD



**BURSWOOD INTERNATIONAL
RESORT CASINO**
BEST TOURISM AWARD



CITY OF BELMONT
ENTERPRISE OF THE YEAR



2003

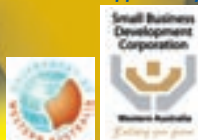
An Invitation to be part of Belmont's Prestigious Business Event



Proudly
Conducted by



Supported by:



www.bbec.asn.au/awards2003.html

Award Sponsors

• Belmont Forum • Belmont Sports & Recreation Club • Burswood International Resort Casino
• City of Belmont • Communicare Family & Employment Services • Designedge - TCF
Australia Uncovered • G & S Furniture • Key Factors • Nu-West Group • Small Business
Development Corporation • Southern Gazette Community • TCF Resource Centre of WA
• Perth Airport • Westways Colorgrafix •

Other projects of the Belmont BEC include:



Belmont Clothes Library - virtual Clothes Library assisting the community with resources and information on Dressing for Success and assisting with the establishment of Clothes Libraries for the unemployed locally, nationally and internationally. www.bbec.asn.au/clothes.html



TCF Resource Centre of Western Australia - provides support and assistance to the textile, clothing, footwear and leather industry of Western Australia in the areas of trend development, sourcing, quality, planning, marketing, networking and opportunities for the growth and development of the WA TCF Industry. www.tcfwa.com



MultiCultural Business Support Services - providing specialised support, business skills workshops, mentoring and networking opportunities. Supported by SBDC and the Office of Multicultural Interests. www.bbec.asn.au/multicultural.html



Business Workshops for Youth - providing information and inspiration to young people to make income from their hobbies and to consider self employment as a life option. Supported by SBDC www.bbec.asn.au/youth.html



Australian Designer Showcase - providing marketing and promotional opportunities for WA and national designers at state, national and international exhibition events at Fashion Exposed Melbourne, Mercedes Australian Fashion Week and Hong Kong Fashion Week. Supported by the Dept of Industry, Tourism and Resources. www.tcfwa.australiandesigners.html



Designedge - TCF Australia Uncovered - providing marketing and promotional opportunities to WA and national firms in the textile, clothing, footwear and leather industry. This project also includes TCF Trade & Public Expos, International Buyer Program, TCF Awards, Factory Tours, and Work Experience opportunities. Supported by the Dept of Industry, Tourism and Resources. www.designedge.net.au

Front Cover: Belmont Business Award Winners - Year 2002
for details see www.bbec.asn.au/winners2002.html



Belmont BEC Committee of Management & Staff - L to R - Rob Francis Treasurer; Carol Hanlon Manager; Paul McEvedy Chairman, Bev Poor Vice Chair; Peter Schifferli Ex Officio; Louise Percy Patron. Missing from pic (Marion Blair; Gerard Dornford; Geoff Pinkus; Theo Pabst; Bill Sidebottom; Ena Zhou)

Belmont BEC provides free business counselling and guidance for those persons wishing to start a new business or for existing businesses to improve or expand. Belmont BEC can put you in touch with specialist advisors, assist with business planning, marketing, exporting, provide trade information, organise a business workshop or help you through the maze of government departments and regulations. All discussions are confidential. www.bbec.asn.au

Belmont BEC is a non-profit community-based association. The Committee of Management consists of local business leaders who offer their services in a honorary capacity. The Centre is supported by the Small Business Development Corporation, City of Belmont, Lotteries Commission, Belmont Forum & Australia Post

ARE YOU ELIGIBLE ?

Any business* or organisation located in the City of Belmont is eligible to enter which includes Ascot, Belmont, Cloverdale, Kewdale, Newburn, Recliff and Rivervale. *Young Business Achiever entrants should be between 18-28 years at the closing date of entries who have owned and operated a business in the Belmont and/or Perth Metropolitan area for at least 12 months. The Young Business Achiever winner will also receive a cash award of \$500. TCF Acheiver Award receives \$500 Business Development Package and must be located in Western Australia. Entry is free. It is a condition of entry that entrants agree to their business being profiled in the media and on the Belmont BEC web site.

How we Judge - The Judging Panel consists of business people selected for their specialist small business knowledge. Judges have the right to place entrants in an alternative category, if they deem necessary. Finalists will be notified and asked to provide additional information if required by the Judging Panel. The Judges' decision is final and no correspondence will be entered into. **Confidentiality** - The information contained in this entry will remain confidential and will only be accessible to the Judging Panel.

We will happily Assist! - Belmont BEC can help you with your submission. Award Kits are available. Contact Ena Zhou awards@bbec.asn.au

AWARDS PRESENTATION EVENING

will be held at **Belmont Sports & Recreation Club** Cnr Abernethy Rd and Keane Street, Cloverdale Wednesday, October 29th 2003 6pm to 8.30pm - Awards Presentation \$33.00 (GST Inclusive) Includes Drinks, Savouries & Entertainment Bookings Essential - Phone **9479 3777** or Email awards@bbec.asn.au

AWARD EVENING HIGHLIGHTS

BELMONT TCF INDUSTRY DISPLAY
TCF WA MODEL SEARCH **PARADE OF INNOVATION**
www.tcfwa.com/belmont.html

GUIDELINES

Please attach your entry consisting of a minimum of four pages (A4) describing your business and why you believe your business deserves an award. This should include answers to the following questions. Any additional information you wish to include to support your entry will also be taken into consideration.

- Does your business have a business plan? Yes ☐ No ☐
- Has your business had financial growth? Yes ☐ No ☐
if yes, what percentage growth?
- How do you determine customer satisfaction?
☐ Observation ☐ ID Customer Surveys ☐ Telemarketing
☐ Focus Groups ☐ Direct Mail Response
☐ Other (please specify)
- Has your business introduced any innovative technological, production, service or marketing ideas during the last year?
Yes ☐ No ☐ Do you have a website? Yes ☐ No ☐
if yes, please provide a brief description.....
- Has your business invested in staff/management training in the last year?
Yes ☐ No ☐
if yes, please indicate the level of investment ☐ up to \$1,000 ☐ up to \$5,000
- Has your business achieved or is it in the process of attaining quality certification? Yes ☐ No ☐
- What products and services do you provide?.....
- What are the three key strengths that make your business successful?
1
2
3
- What do you hope to achieve in the next twelve months?
.....
- Are you exporting, or planning to export in the future? Yes ☐ No ☐
Country of Interest.....